

**Revision 07 October 2002**

**CONSTITUTION AND BY-LAWS**

**BOEING EMPLOYEES' RADIO CONTROLLED  
MODEL AIRPLANE CLUB INCORPORATED  
(A.k.a., PHANTOM FLYERS RC MODEL AIRPLANE CLUB)**

**OFFICIAL CHAPTER**

**OF THE**

**ACADEMY OF MODEL AERONAUTICS**

**U.S. Representative for Model Aviation of the  
Federation Aeronautique Internationale.**

# CONSTITUTION

## PREAMBLE

The Boeing Employees' Recreation Clubs Procedure PRO-99, will be followed and shall be considered the Parent Document of this Club. This Club's activities, and organizations may adopt additional statements of intent or purpose, and/or rules and regulations that are unique to our situation, so long as they do not alter, diminish or attempt to circumvent the intent of the parent documents.

## ARTICLE I – NAME

The official name of this club shall be the Boeing Employees' Radio Controlled Model Airplane Club, Incorporated, (BERCMAC, INC.). This club is also referred to as the Phantom Flyers RC Model Airplane Club. Herein referred to as "the Club".

## ARTICLE II– OBJECTIVE

- Section 1. The objectives of the Club shall be to promote model building and flying in St. Louis and vicinity, and to aid insofar as possible, the national program of the Academy of Model Aeronautics (AMA) and other AMA activities, looking toward the continual advancement of model aviation in all its phases in the United States.
- Section 2. All special or local enterprises of the Club shall conform to the policies and safety code of the AMA and to the regulations of that organization governing model aircraft contests, and to the regulations of the Federal Communications Commission (FCC).

## ARTICLE III – MEMBERSHIP

- Section 1. Regular Member: All persons employed at, or retired from, The Boeing Company, including all former companies/facilities (i.e., McDonnell Douglas, Rockwell, etc.) that are now part of The Boeing Company (By-Laws Article XII) shall be eligible for membership in the Club. In addition, Government, customer, contract and vendor personnel assigned full time to support The Boeing Company, including their spouses and dependents shall be eligible for membership in the Club. Regular members may sponsor their immediate family as Family Member(s) (Section 2).

Regular Member membership requires attaining and maintaining the qualifications and requirements prescribed by:

- (a) the Club
- (b) the AMA
- (c) the FCC
- (d) and hold a valid license if prescribed by the AMA and the FCC.

Regular Members may hold office, vote, perform a staff function or own property; they may utilize club facilities, enter all club activities and win awards.

- Section 2. Family Member: Any immediate family member (Spouse and Children) as defined as a dependent by the Internal Revenue Service. Basically this includes children to their nineteenth birthday, and from their nineteenth birthday until their twenty-fifth birthday, provided they remain continuously dependent upon parents for their principal support. Also included are any children that are incapable of self-sustaining employment by reason of mental or physical disability regardless of age. Family Members may not hold certain offices (as defined in By -Laws Article II), or own property within the Club. Family Members may vote, utilize club facilities, enter all Club activities and win awards. Family Member flying status membership requires attaining and maintaining the same qualifications and requirements as for Regular Members defined in Section 1.
- Section 3. Co-op Student Member: Co-op Students who meet the requirements of Section 1 as to AMA and FCC affiliation and are in good standing may vote, utilize club facilities, enter all activities and win awards while employed at The Boeing Company.
- Section 4. Non-Participative Member: Non-Participative Members must be employed at or retired from The Boeing Company, including all former companies/facilities (i.e., McDonnell Douglas, Rockwell, etc.) that are now part of The Boeing Company (By-Laws Article XII). Non-Participative Members may not utilize club facilities, or enter any activities, except as a guest of a Regular Member in accordance with Section 6 herein, hold office, vote, win awards or own property within the Club. Non-Participative Members may sponsor their immediate family as Associate Member(s) (Section 5). Non-Participative Members shall be eligible to receive Club newsletters and notices.
- Section 5. Associate Member: An Associate Member must be: 1) An immediate family member (including parents, siblings and non dependent children/stepchildren) of any of the members defined in Sections 1 through 4 above; or 2) A former employee. Former employees are defined as individuals (other than retirees) who voluntarily terminated their employment or individuals whose employment was terminated as a result of a reduction in force or as a result of a portion of The Boeing Company being sold to another company. Additionally, former employees must have been employed at The Boeing Company and been active members of the Club for a minimum of three (3) consecutive years immediately prior to their termination from The Boeing Company. Former employees must provide evidence of their termination status such as a copy of their resignation letter or a copy of their reduction in force notice, prior to approval of their Associate Membership. In addition, the Associate Member must meet the requirements of Section 1 as to AMA and FCC affiliation. Associate Members may not hold offices (as defined in Bylaws Article II), or own property within the Club. Associate Members may vote, utilize club facilities, enter all Club activities and win awards. The number of Associate Members is limited to no more than 10% of the number of Regular Members of the Club. Associate Membership requests, beyond the 10% Regular Member limit, will be added to a waiting list and will be considered for Associate Membership, as openings occur, in the order in which the Associate Membership requests were received by the Club.
- Section 6. Outside Participation: Participation in Club activities by guests (persons other than members, non-employee family members or non-member employees) must have approval of the Club and must read and sign the Hold Harmless Statement as defined by Employee Services and Recreation Department. Participation in Club activities by any individual guest is limited to a maximum of three occurrences during the calendar year (January through December).

## BY-LAWS

### ARTICLE I – OFFICERS

The officers of the Club shall be:

- (a) President
- (b) Vice President
- (c) Secretary
- (d) Treasurer

### ARTICLE II – DUTIES

The duties/requirements of the officers listed in Article I shall be:

- (a) President: The President shall preside at all meetings of the Club and act as the spokesman for the Club in matters pertaining to it. The President must be a Regular Member currently employed at The Boeing Company.
- (b) Vice President: The Vice President, shall assist the President, as requested by the President and shall take over the duties of the President in the event that the President is for any reason unable to perform the duties of the office.
- (c) Secretary: The Secretary shall keep the minutes of all meetings and handle all Club correspondence as directed by the President or Acting President. The Secretary shall maintain the Club's membership status roster. The Secretary shall take over the duties of the Treasurer in the event the Treasurer is unable to perform the duties of the office.
- (d) Treasurer: The Treasurer shall collect all monies due and shall keep the Club advised of monies received and/or disbursed by the Club. The Treasurer shall also assume the duties of Secretary in the event that the Secretary is unable to perform the duties of the office. The Treasurer must be a Regular Member currently employed at The Boeing Company.

### ARTICLE III – TERMS OF OFFICE

- Section 1. All officers of the Club shall serve for one calendar year (January 1 to December 31).
- Section 2. The election of shall be held annually at the November meeting. Nominations shall be made by a nominating committee, appointed beforehand by the President, for that purpose. Following the report of the nominating committee, as published in the Carrier Wave, individual members may offer nominations.

### ARTICLE IV – VACANCIES

- Section 1. Vacancies in offices shall be filled as follows:

President: Vice President will assume the duties of the President. In the event the Vice President is not a Boeing employee, the Vice President will fill this vacancy until a special election can be held at a regular club meeting.

Vice President: Shall be filled by appointment by the remaining officers.

Secretary: The position of Secretary shall be temporarily filled by the Treasurer until a special election can be held at a regular club meeting.

Treasurer: The position of Treasurer shall be temporarily filled by the Secretary until a special election can be held at a regular club meeting.

#### **ARTICLE V - MEETINGS**

- Section 1. Regular meetings of the Club shall be held on the fourth Wednesday of each month or as specified by the Club officers.
- Section 2. Special meetings of the Club shall be held at any convenient time, upon a call by the President, or upon a call signed by any ten members of the Club, provided that any such call shall name the time and place of such meeting, and shall be issued at least one week in advance of the date set. Notice of regular meetings shall be given. The Secretary shall notify all members by mail one week in advance; however, failure of the Secretary to notify members in advance shall not nullify any election procedures conducted at any meeting where a quorum is in attendance, as stipulated in Section 2 of ARTICLE VI.

#### **ARTICLE VI – REGULAR BUSINESS**

- Section 1. All regular business affairs and enterprises conducted by the Club shall be directed by the officers, except that at any time the Club Officers may call a special meeting of the membership to decide on any problem or business activity.
- Section 2. At any Club meeting, a quorum shall be 10 percent of the membership eligible to vote. Issues shall be decided by a simple majority of those in attendance if a quorum is present. In the event that a quorum is not in attendance at any Regular club meeting, issues may be voted on and decided by a vote of seventy five percent of the members in attendance at that meeting.
- Section 3. The order of business and parliamentary procedure is based on “Roberts Rules of Order”.

#### **ARTICLE VII – DUES AND FEES**

- Section 1. The annual membership dues of the Club shall be:

Regular Membership	\$50.00
Family Membership	\$55.00
Associate Membership	\$50.00
Co-op Students Membership	\$ 5.00
Non-Participative Membership	\$ 5.00

Club dues are due and payable by 01 October each year for the following year. A validation proving submittal of an AMA renewal form and the required AMA dues and fees for the following year must be submitted to the Treasurer by 01 January. (Validation is required for all members except Non-Participative members.) The Secretary shall submit the Club’s active roster to the AMA. This submittal to AMA will constitute the Club’s AMA Charter Roster. Members not submitting their membership renewal by 01 January shall be dropped from the roster and all membership privileges shall be revoked. Membership renewal requests received after 01 January shall be subjected to a \$15 late renewal fee in addition to the normal membership fee.

Section 2. No special assessment shall be levied upon the Club membership at any time, except by vote of the membership as a whole, and then only upon a majority vote by seventy-five percent of the entire membership.

Section 3. First year dues for all new members shall be as follows:

(a) October through June: Full membership dues.

(b) After 01 July: Full membership dues, however, dues payment covers through the following year.

Section 4. If the financial position of the Club warrants a change in amount of dues, or a cancellation of dues for a period of time, a change in the dues may be accomplished by both:

(a) 75% of the Club officers in favor of a specified change.

(b) A majority vote at any Regular or Special called meeting of the Club in favor of a specified change.

#### **ARTICLE VIII – SPECIAL FUNDS**

Section 1. The Treasurer of the Club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of the Club.

#### **ARTICLE IX – COMMITTEES**

Section 1. The President shall name appointees and committees as required on either a standing or special basis. Standing appointees and committees shall serve from the time of appointment until the end of the President's tenure in office, and special appointees and committees shall serve for the length of time required.

#### **ARTICLE X – AMENDMENTS**

Section 1. Amendments may be made to this Constitution and these By-Laws at any Regular or Special Called meeting of the Club membership, provided the members shall have been notified in writing at least fourteen (14) days in advance that an amendment is to be considered. Copies of the proposed amendment will be published in the Carrier Wave and shall be provided to all members at least fourteen (14) days prior to the meeting. Approval of these amendments shall be decided by the members in attendance as described in Article VI Section 2 herein.

#### **ARTICLE XI – PETTY CASH**

Section 1. A \$100.00 fund shall be set aside from the Treasury for the purpose of meeting miscellaneous expenses associated with Club business. Both the President and the Treasurer shall have the authority to make expenditures such that the total does not exceed the \$100.00 limit. The fund will be replenished upon the acceptance of the Treasurer's report at Regular Club meetings.

## **ARTICLE XII – ELIGIBILITY**

- Section 1. All persons employed by, retired from, performing full or part-time work for The Boeing Company as well as Government, customer, contract and vendor personnel assigned full time to support The Boeing Company, including their spouses and dependents shall be eligible for membership in the Club regardless of race, creed, color, national origin, sex, age, mental, or physical disability. The Club will continue to seek effective ways and means of bringing more minorities into the mainstream of recreational activities.

## **ARTICLE XIII – DISBANDMENT**

- Section 1. Upon disbandment, the remaining Club equipment, and materials must be returned to The Boeing Company through the Employee Services and Recreation Department or given to a Not-For-Profit charitable organization approved by the Employee Services and Recreation Department in accordance with state status.

## **ARTICLE XIV – BOARD OF DIRECTORS**

- Section 1. The Board of Directors of the Club shall consist of three members.
- Section 2. Directors shall serve for an indefinite period.
- Section 3. Directors shall be Regular Members in good standing and employees of The Boeing Company.
- Section 4. Vacancies shall be filled by appointment by the remaining directors and the Officers of the Club.

## **ARTICLE XV – REMOVAL**

- Section 1. A Director or Officer may be removed from office for acts of gross negligence or misdemeanors.
- Section 2. A vote of two-thirds of the Regular Membership in favor shall be required for removal.

## **ARTICLE XVI – REIMBURSEMENT POLICY**

- Section 1. Reimbursement of dues will be amortized over a twelve-month period upon receipt of written request to the Club's President by the member prior to the first (1) of July of that year.

## **ARTICLE XVII – POLITICAL JUDGMENT**

- Section 1. The Club shall not communicate their political beliefs through newsletters, flyers, club applications or any other form of communication.